



# National Association of Letter Carriers Request for Information Discipline

To: Big Dummy  
(Manager/Supervisor)

Date: July 1, 2020

\_\_\_\_\_  
(Station/Post Office)

Manager/Supervisor Big Dummy,

Pursuant to Articles 17 and 31 of the National Agreement, I am requesting the following information to investigate a grievance concerning the Letter of Warning issued to Hard Worker on July 1, 2020:

All information can be emailed to BADASS at thebadass@email.com

I am also requesting a copy of any and all documents, statements, records, reports, audio/video tapes, photographs, or other information learned, obtained, developed or relied upon by the Postal Service in the issuance of the above mentioned discipline.

I'm also requesting time to interview the following individuals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your cooperation in this matter will be greatly appreciated. If you have any questions concerning this request, or if I may be of assistance to you in some other way, please feel free to contact me.

Sincerely,

**BAD ASS**  
\_\_\_\_\_  
Shop Steward  
NALC

Request received by: \_\_\_\_\_

Date: July 1, 2020



# National Association of Letter Carriers Request for Steward Time

To: Big Dummy Date: July 1, 2020  
(Supervisor Customer Services)

Anywhere Station  
(Station/Post Office)

Dear Big Dummy,

Pursuant to Article 17 of the National Agreement, I am requesting the following steward time to:

Investigate a Grievance  Write & Prepare a Grievance  Interview Witnesses

I anticipate needing approximately four (4) (hours) of steward time, which needs to be scheduled no later than July 7, 2020. In the event more steward time is needed, I will inform you as soon as possible.

Individuals the union needs to interview:

Big Dummy  
Hard Worker  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your cooperation in this matter will be greatly appreciated. If you have any questions concerning this request, or if I may be of assistance to you in some other way, please feel free to contact me.

Sincerely,

Bad Ass  
Shop Steward  
NALC  
Bad Ass

Request received by: \_\_\_\_\_  
(Supervisor)

Date: July 1, 2020



## National Association of Letter Carriers Request for Informal A Meeting

To: Big Dummy  
(Manager/Supervisor)  
Anywhere Station  
(Station/Post Office)

Date July 15, 2020

Last day for Informal Step A Meeting: July 15, 2020  
(14<sup>th</sup> day)

Grievant/Class: Hard Worker

NALC Grievance #: \_\_\_\_\_

Pursuant to Articles 15, 17 and 31 of the National Agreement, I am requesting to discuss the above referenced dispute at an Informal Step A Meeting:

Meeting scheduled for July 15, 2020 with Big Dummy.  
(Mutually agreed upon date/time) (Manager/Supervisor)

Your cooperation in this matter will be greatly appreciated. If you have any questions concerning this request, or if I may be of assistance to you in some other way, please feel free to contact me.

Sincerely,

BAD ASS

\_\_\_\_\_  
Request received by:

Shop Steward  
NALC

Date: July 1, 2020